Mayor Frank Hansen

Deputy Mayor Terry Anderson

Councilmembers
Gene Fisher
Chris Wythe
Ralph Shape
Joe Brennan
Don DeHan



"The Hospitality City"

City Manager
Bruce A. Rayburn

Assistant City Manager
Craig R. Ward
City Attorney
Mary E. Mirante Bartolo
City Clerk
Judith L. Cary

CITY MANAGER'S WEEKLY UPDATE June 4, 2004

Dear Mayor, Councilmembers, Residents and Employees:

Business Travel Development Plan Project Contract Pending: The contract with E. D. Hovee and Company (E. D. Hovee) to assist the City in preparing a strategic plan to expand tourism through increased business travel in the City of SeaTac over the next ten years has been negotiated. The City Council authorized execution of a contract on February 24, 2004, contingent upon "acceptance of the Market Analysis Assessment" by the City for the NEST study. The NEST Market Assessment is incorporated within the first half of the NEST Draft Final Report, which is to be completed June 11. Accordingly, the E. D. Hovee contract is scheduled to begin soon after that date. As the NEST project matures, E. D. Hovee will be kept informed of and incorporate into the Business Base Expansion Project any subsequent findings from the NEST project.

New Hours at Bow Lake Transfer Station: The King County Department of Natural Resources and Parks has notified the City about the changes in operating hours at King County solid waste facilities that will take effect on June 28, 2004. Please see the attached materials.

Grand Opening Celebration at Sea-Tac Airport: Sea-Tac Airport will open its first new terminal facility in 30 years on June 15, 2004. The stunning architecture of the new south end adds nearly a million square feet of space for departing and arriving passengers. The 2,102-foot Concourse A includes 14 airline gates, a dozen new restaurants and shops, several pieces of new artwork, and the airport's first moving sidewalks. From the airfield side, passengers and employees will have expansive views of the Olympic Mountains.

The Grand Opening Celebration of Concourse A will be on Saturday, June 12, 10:00 AM to 4:00 PM. This will be the only chance for non-passengers to explore the new concourse, because once it opens on June 15, only ticketing passengers will be allowed beyond the security checkpoint. Tour the facility and meet the architects and artists. There will be entertainment and activities for children. This is a free event, except for parking, with special event reduced-rate parking available for \$2.00 in the general parking area of the garage (validation required). For more information, go to www.portseattle.org/seatac.

SeaTac Hosts King County Auto Theft Task Force: Under the umbrella of the King County Police Chiefs Association, SeaTac hosted the first of a series of meetings of law enforcement agencies to explore ways to reduce auto theft. The group met in the Council Chambers on June 3, 2004, and identified six main areas on which to work. They are:

- 1. Improve coordination with tow companies on impounding vehicles from private property that are actually stolen vehicles.
- 2. Improve the processing of recovered stolen vehicles to identify suspects.
- 3. Improve information sharing and identification of patterns of theft and recoveries to better focus enforcement efforts.
- 4. Increase public awareness and prevention efforts.
- 5. Improve prosecution of and enhance sentencing of chronic, repeat offenders.
- 6. Improve communication, coordination, and collaboration of cross-jurisdictional enforcement efforts.

Future meetings will include representatives from the King County Prosecutors Office and the US Attorney for Western Washington.

Lutheran Community Services (LCS) Campaign Lift-off: The organizers of LCS held their campaign lift-off event on Thursday, June 3, in SeaTac City Hall Council Chambers. Roberta Nestaas, President and CEO of LCS Northwest, was the emcee for this function, following Mayor Hansen's welcoming comments to the attendees. Additional featured speakers included King County Executive Ron Sims, King County Councilmember Julia Patterson, and noted children and family specialist Jan Faull. The capital campaign for the community services building to be located adjacent to the senior housing at the Village at Angle Lake, has reached approximately \$4 million of the \$7.5 million goal. Larry Johnson of LCS and his volunteers expressed their appreciation to City staff for their assistance in holding the event at City Hall.

Fire Department News: While off duty playing softball, Captain Greg Bolender was notified that a person on another field had stopped breathing after being hit by a ball. Captain Bolender ran to the field, assessed the patient, and found the victim without a pulse and not breathing. Greg began CPR and instructed a family member in how to perform mouth to mouth resuscitation. When the Tacoma Fire Department arrived, they were able to shock the person's heart back to normal rhythm. Greg is credited with saving this man's life. We are very proud of Greg and his professionalism and commitment to serving the community; even off duty. Great job!

On Sunday, May 30, Station 45 crew performed an elevator rescue at the Sleep Inn during the major power outage in the City. Crews recently held a refresher elevator rescue class and used that knowledge to assist them in rapidly getting the people out of the elevator.

Fire Department personnel were present at the annual Memorial Day celebration at Washington Memorial Park. Crews from stations 46 and 47, along with the on duty Battalion Chief and Chief Meyer, were present for the annual event.

Police News: On Wednesday, June 2, Chief Somers and Captain Dymerski attended the graduation ceremony of the 21st session of the SeaTac/Burien Citizen's Police Academy.

Chief Somers and Captain Dymerski introduced Sheriff Reichert who thanked the citizens, many from SeaTac, on completion of the 13-week academy. Steve Mahaffey, the City's Human Resources Director, was also a graduate.

On Tuesday, June 1, Sheriff Dave Reichert presided over the King County Sheriff's Office awards and promotion ceremony at SeaTac City Hall in the Council Chambers. Many dignitaries including Deputy Mayor Terry Anderson, Councilmember Ralph Shape (and wife Judy), and City Manager Bruce Rayburn were in attendance to witness SeaTac Officer Mike Starrett receive his "Officer of the Year" pin for 2003.

Brent Rice - City of SeaTac Lifeguard 2001- 2003: On Friday, May 29, 2004, Brent Rice, age 24, died after the car he was traveling in was involved in an accident in Arizona. Brent was a vital part of the City of SeaTac's 2003 Lifeguard Challenge team. The 2003 Lifeguard Challenge was the first year the City had entered a team, which was highlighted by the team winning the Challenge. Brent individually won the Men's Iron Guard portion of the Lifeguard Challenge along with being a participant in each of the winning team relay events. The City of SeaTac was fortunate to have Brent Rice work as a lifeguard at Angle Lake Park for the past 3 summers. His positive attitude and easy going style created an environment that made him enjoyable to be around. Brent will be missed.

• June Calendar

•	Agendas:	Planning Commission	06/07/04
		Administration and Finance Committee	06/08/04
		Joint STEP – Hotel/Motel Advisory Committee	06/09/04
		Hotel/Motel Advisory Committee	06/09/04
		Human Relations Advisory Committee	06/09/04
		Land Use and Parks Committee	06/10/04
•	Minutes:	Hotel/Motel Advisory Committee	03/10/04

Bruce Rayburn, Coly Manager



Solid Waste Division

Department of Natural Resources and Parks King Street Center 201 South Jackson Street, Suite 701 Seattle, WA 98104-3855

206-296-6542 711 TTY Relay

May 27, 2004

The Honorable Frank Hansen Mayor, City of SeaTac 4800 South 188th Street SeaTac, WA 98188-8605

Dear Mayor Hansen:

The purpose of this letter is to notify you about changes in operating hours at King County solid waste facilities that will take effect on June 28, 2004. These changes are part of the Solid Waste Efficiency Initiative adopted in December 2003.

On February 25, 2004, staff from the King County Solid Waste Division met with Don Monaghan, Public Works Director and Dale Schroeder, Major Projects Manager about changes in operating hours at the Bow Lake Transfer Station. As we discussed in that meeting, the new station hours will be:

• Monday through Friday:

6:15 a.m. – 5:30 p.m. (closed 5:30 p.m. – 8:00 p.m.) 8:00 p.m. – 6:15 a.m. (all year);

• Saturday & Sunday:

9:00 a.m. - 6:00 p.m. (June 28 - September 15);

• Saturday & Sunday:

9:00 a.m. - 5:00 p.m. (September 16 - April 15).

We have also worked with the garbage haulers to ensure that their needs are met; these changes will not affect garbage collection in your community. The extended weekday hours at Bow Lake Transfer Station are a good example of where we have adjusted our hours to meet changing business needs. The enclosed flier will be handed out to transfer station customers for one month prior to the changes.

We are sending notifications to all affected stakeholders on the station hour changes – including letters to your neighboring cities whose residents use the station, business customers and commercial haulers. We are also using fliers, signage, our Web site, newspaper ads, and media press releases to get the word out to customers. We would appreciate if you would put information about these changes on your city's Web site and in your city's newsletter.

The Honorable Frank Hansen May 27, 2004 Page 2

Thank you for working with us to ensure that the service adjustments take place as smoothly as possible. We will continue to evaluate transfer station usage data and will discuss any future adjustments to operating hours with you before changes are made.

If you have any questions or would like more information about the changes in operating hours, please do not hesitate to contact me by phone at 206-296-4385; or by e-mail at Theresa.Jennings@metrokc.gov.

Sincerely.

Theresa Jennings
Division Director

Enclosure

cc: Bruce Rayburn, City Manager, City of SeaTac

Don Monaghan, Public Works Director, City of SeaTac

Dale Schroeder, Major Projects Manager, City of SeaTac

Desmond Machuca, Programs Coordinator, City of SeaTac

Scott Somers, Police Chief, City of SeaTac

Robert Meyer, Fire Chief, City of SeaTac

Pam Bissonnette, Director, Department of Natural Resource and Parks



NEW SOLID WASTE FACILITY HOURS

Effective June 28, 2004

FACILITY	MON - FRI	SAT & SUN
ALGONA June 28* – Sept 15 Sept 16 – April 15	6:15 am – 5 pm 6:15 am – 5 pm	9 am – 6 pm
	0.15 an = 5 pm	9 am – 5 pm
BOW LAKE (Tukwila) Note: Station is open 21 ½ hours on weekdays June 28* – Sept 15	6:15 am – 5:30 pm (closed 5:30 pm – 8 pm) 8 pm – 6:15 am	9 am – 6 pm
Sept 16 – April 15	6:15 am – 5:30 pm (closed 5:30 pm – 8 pm) 8 pm – 6:15 am	9 am – 5 pm
CEDAR FALLS (North Bend) April 16 – Sept 15	9 am – 5 pm CLOSED: Tues & Thurs	9 am – 5 pm
Sept 16 – April 15	9 am – 4 pm CLOSED: Tues, Wed & Thurs	9 am – 5 pm
ENUMCLAW All Year	9 am – 5 pm CLOSED: Wed & Thurs	9 am – 5 pm
FACTORIA June 28* – Sept 15	6:15 am – 7 pm	9 am – 6 pm
Sept 16 – April 15	6:15 am – 7 pm	9 am – 5 pm
FIRST NE (Shoreline) June 28* – Sept 15	8 am – 5 pm	9 am – 6 pm
Sept 16 – April 15	8 am – 5 pm	9 am – 5 pm
HOUGHTON (Kirkland) June 28* – Sept 15	8 am – 5 pm	9 am – 6 pm
Sept 16 – April 15	8 am – 5 pm	9 am –5 pm
RENTON June 28* – Sept 15	6:30 am – 4 pm	9 am – 6 pm
Sept 16 – April 15	6:30 am – 4 pm	9 am – 5 pm
VASHON April 16 – Sept 15	9 am – 5 pm CLOSED: Tues & Thurs	9 am – 5 pm
Sept 16 – April 15	9 am – 4 pm CLOSED: Tues & Thurs	9 am – 5 pm

^{*} In future years, summer hours will start on April 16.

More on Other Side ▶▶



MXY:

NEW SOLID WASTE FACILITY HOURS

New Hours at All Solid Waste Facilities

New operating hours are being phased in at all King County solid waste facilities. Hours at the Algona, Bow Lake, Factoria, First NE, Houghton and Renton facilities will change on June 28, 2004. Hours at the Cedar Falls, Enumclaw and Vashon facilities changed on April 1, 2004.

Why Are Hours Being Changed?

The Solid Waste Division is working to provide services as efficiently as possible to keep our rates the lowest in the region. We are making a number of changes, including adjusting the hours of operation at our facilities to better match the hours when they are most heavily used by our customers.

For many years, we've had the same operating hours every day at all of our facilities. It is not cost effective or efficient to continue that practice because the level of activity at stations differs.

We looked at customer activity levels at each station and assessed what hours would best meet customers' needs and still be cost effective. As a result, some facilities are closed during times when the fewest people come, based on historical use data. Other facilities, such as the Bow Lake station in Tukwila, will be open longer hours to meet customer needs. Facilities will also be open later on weekends during the spring and summer than in the winter because our data shows an increase in tonnage and customer trips during these seasons. With the added hours of operation, solid waste disposal services will be available 23 hours per day, Monday – Friday.

These changes will provide county residents and businesses with more disposal choices and will allow us to postpone solid waste rate increases that were scheduled for 2005 until 2007.

We look forward to continuing to provide you with disposal services at the lowest price.

Questions?

For more information about King County Solid Waste Division programs and services, call 206-296-4466; toll free: 1-800-325-6165, ext 6-4466; 711 (TTY Relay) between 8:30–4:30 Monday - Friday, or visit our website at http://dnr.metrokc.gov/swd.

Thank You - We Value Your Business!

This notice will be provided in alternate formats upon request.

Trudy Kissel - Calendar Update/Citizen Advisory Comm Meeting Minutes

From:

Marcia Rugg

To:

All City Hall; Bob Meyer; MaryAnn Cromwell

Date:

4/21/2004 9:24 AM

Subject: Calendar Update/Citizen Advisory Comm Meeting Minutes

		•	June 200	4		
		∢ June	▼ 2004	√ Go >		
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
		1	2 Composting Class 6pm (CC RM 105)	3	. <u>4</u>	<u>5</u>
<u>6</u>	7 PC 5:30pm (CC RM 105)	8 A&F 3pm (Airport Conf RM 345) LEOFF I 4pm (Mayor/Council RM 338) SS 5pm (CC RM105)/RCM 7pm (CC RM105)	9 Joint STEP & Hotel/Motel Mtg 10am & Hotel/Motel Mtg 11am (Executive Conf RM 109) Human Rel Adv Com 6pm (Riverton Training RM 128)	10 LUP 4pm (Airport Conf RM 345)	11 SWKC 11:30am (SeaTac Double Tree)	12
<u>13</u>	14 Civil Svs Com 3:30pm (Riverton RM 128) Human Svs Adv Com 6pm (Riverton RM 128)	<u>15</u>	<u>16</u>	17 Sr Citizen Adv Com 10am (NSPCC) Hearing Examiner 5pm (CC RM 105)	<u>18</u>	<u>19</u>
20 Father's Day	21 PC 5:30pm (CC RM 105)		23 Gardening Class 6pm (CC RM 105)	<u>24</u>	<u>25</u> International Festival 11am - 6pm (Angle Lake Park)	<u>26</u> Parade 10:30am International Festiva 10am - 8pm (Angle Lake Park)
<u>27</u> International Festiva 10am - 5pm (Angle Lake Park) MEETING LEGENI	Human Svs Adv Com 6pm (Riverton RM 128)		30			

MEETING LEGEND:	MEETING Locatio	n

A&F	Administration & Finance	RCM	Regular Council Meeting	(CC RM 105)	Council Chambers*
LUP	Land Use & Parks	SCA	Suburban Cities Association	(NSPCC)	North SeaTac Park Community Center
PC	Planning Commission	SCM	Special Council Meeting	(VRCC)	Valley Ridge Community Center
PS&J	Public Safety & Justice	SS	Study Session	(VV Library)	Valley View Library
PSRC	Puget Sound Regional Council	SSS	Special Study Session		
		SWKC	Southwest King County Chamber		
		T&PW	Transportation & Public Works		

Updated 06/02/2004

*Council Chambers are accessible to persons with disabilities equipped with Assistive Listening Devices.

The dates and times of meetings are subject to change. Please contact City Hall to verify the above information.

CITY OF SEATAC PLANNING COMMISSION MEETING

June 7, 2004

Council Chambers, SeaTac City Hall, 4800 S. 188th Street 5:30 p.m. to 8:30 p.m.

MEETING AGENDA

- 1. Call to Order/Roll Call 5:30 P.M.
- 2. Approve Minutes of May 17, 2004 5:30 to 5:35 P.M.
- 3. Old Business 5:35 to 6:45 P.M.
 - Recommendation to the City Council regarding the Proposed Minor Amendments to the Zoning Code ("Set #2")
 - Continued Review of 2004 Proposed Comprehensive Plan Amendments
 - Continued Discussion about Proposed Amendments to the Wireless Communications Facility (WCF) Regulations
- 4. New Business 6:45 to 8:15 P.M.
 - Presentation on the Airport's Comprehensive Development Plan and Local Access Issues Michael Cheyne, Planning Director, Aviation Division, Port of Seattle
 - Presentation on City's Proposed 2005 2014 Transportation Improvement Program (TIP) – Tom Gut, City Engineer
 - Preliminary Discussion about the Zoning Code's Domestic Animal Standards Regarding Roosters
- 5. Commission Liaison's Report 8:15 to 8:25 P.M.
- 6. Planning Director's Report 8:25 to 8:30 P.M.
- 7. Adjournment 8:30 P.M.

Mayor Frank Hansen

Deputy Mayor Terry Anderson

Councilmembers
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Ralph Shape
Joe Brennan

Don DeHan



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Craig R. Ward
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Judith L. Cary

City Manager

City Council Committee Meeting Administration and Finance

Tuesday, June 8, 2004 3:00 p.m. / Airport Conference Room (#345)

Members: Ralph Shape, Chair Don DeHan Gene Fisher

Staff Coordinator: Mike McCarty, Finance & Systems Director

AGENDA

- 1. Amendment to Council Administrative Procedures Section 4(J) Mary Mirante Bartolo
- 2. Wireless Communications Facilities Potential Revenue/Proposed Fee Schedule Change Holly Anderson/Julie Elsensohn
- 3. Angle Lake Post Sign Replacements Don Monaghan/Bob Meyer
- 4. Discussion/Display of NWProperties.Net Craig Ward
- 5. Discussion of Potential Property Tax Levy Lid Lift Bruce Rayburn/Mike McCarty
- 6. Financing Options for Senior Center Ralph Shape/Mike McCarty/Kit Ledbetter
 - Implementation of Real Estate Excise Tax 2 (Second Quarter Percent)
 - Bond Issue (Voted or non-voted)
 - Other options
- 7. Boise Cascade Proposal on Office Supplies Contract Mike McCarty
- 8. Next Meeting July 13, 2004 at 3:00 p.m. or potentially 2:30 p.m.

JOINT STEP - HOTEL/MOTEL COMMITTEE MEETING

June 9, 2004 10:00 AM SeaTac City Hall, Executive Conference Room 4800 S. 188th St. Chair: Rick Lucas

AGENDA

- 1. Introductions All
- 2. Economic Development Project Kick-off Craig Ward/Eric Hovee (E.D. Hovee & Company)
 - Project Overview Craig Ward
 - Work Program Overview Eric Hovee
 - Committee Discussion & Direction All
 - Next Steps Craig Ward/Eric Hovee
- 3. Next Meeting July 14

HOTEL/MOTEL COMMITTEE MEETING

June 9, 2004 11:00 AM SeaTac City Hall, Executive Conference Room 4800 S. 188th St. Chair: Councilmember Joe Brennan

AGENDA

- 1. Introductions All
- 2. Approval of May 12 Meeting Notes All
- 3. Budget Overview Soraya Lowry
- 4. SSVS Program Update Katherine Kertzman
- 5. Kent SSVS Partnership Update Katherine Kertzman
- 6. Next Committee Meeting July 14

HUMAN RELATIONS ADVISORY COMMITTEE

Connie Cook, George Ishii, Margo Mineard, Jack Nichols Staff Liaison: Steve Mahaffey

AGENDA

June 9, 2004 6:00 P.M.

SeaTac City Hall Riverton Training Room (1st Floor)

Call To Order:

6:00 P.M. Connie Cook, Chair

Approval of Minutes:

Minutes of April 14, meeting.

Public Comment:

If requested.

New Business:

Welcome of new Committee member, Larry

Ellis.

Community Speaker. A speaker on SeaTac's ethnically and culturally diverse community

is being arranged for this meeting.

Revised criteria for the City's Annual

Diversity Award.

Items from committee members.

Old Business:

None.

Other Business:

To be determined.

Next Meeting:

July 14.

Mayor Frank Hansen

Deputy Mayor Terry Anderson

Councilmembers
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Don DeHan



Assistant City Manager
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"The Hospitality City"

City Council Committee Meeting Land Use and Parks Committee (LUP)

Thursday, June 10, 2004, 4:00 P.M. to 6:00 P.M. Airport Conference Room - 345

Members:

Chris Wythe, Chair Terry Anderson Ralph Shape

Staff Coordinator: Steve Butler, Planning Director

Meeting Agenda

- 1. Discussion about a Golf Course Alternatives Assessment Roy Moore [30 Minutes]
- 2. Update on Wireless Communication Facilities (WCF) Work Progress Holly Anderson [20 Minutes]
- 3. Preliminary Discussion about Domestic Animal Regulations Regarding Roosters *Jack Dodge* [10 Minutes]
- 4. Preliminary Discussion about "Change of Use" of an Existing Commercial Site, When No Expansion of an Existing Building is Proposed *Jack Dodge* [10 Minutes]
- 5. Update on the 2004 Comprehensive Plan Amendment Process (including the four amendments proposed for the Land Use Plan Map) *Mike Scarey & Brian Galloway [10 Minutes]*
- 6. Update about Preparation of Airport Final Landscape Standards—Steve Butler & Craig Ward [10 Minutes]
- 7. Pedestrian Path between S. 180th & S. 182nd St. Bow Lake Elementary School Don Monaghan, Dale Schroeder [10 Minutes] Tentative

City of SeaTac **Hotel/Motel Tax Advisory Committee Meeting**

March 10, 2004

Meeting Notes

Hotel-Motel Present: Councilmember Joe Brennan, Chair, Liz Bolian, Tom Dantzler, Cathy Heiberg, Roger McCracken, Eric Walters

Absent: Sam Uchello

Others Present: Nancy Damon (SWKC Chamber), Katherine Kertzman (SSVS)

Meeting Duration: 11:00 a.m. – 11:30 a.m.

AB #	Topic	Disposition
	1. Approve February 11, 2004 Meeting Notes	Informational UpdateX_Recommended for:X_ApprovalApproval with modificationsDenialReferred to: Meeting notes were unanimously approved.
	2. SSVS Program Update – Katherine Kertzman	X Informational UpdateRecommended for:

	for a new and improved Airport Visitor Center. Exploring the possibility of mailing the Vacation Planner to SeaTac and Tukwila residents since family and friends are a primary source of referrals. Continuing to distribute the coupon book via information packets, tradeshows, hotel sales teams, etc. Receiving high volume of pre- and post- cruise information requests. Pre-bookings are 20% up this season. The Committee suggested the City investigate why airport- originated taxi fares to cruise terminals are considerably less expensive than taxi fares from off-airport locations. Estimate that it would cost \$20,000 - \$25,000 to conduct a conversion study that measures the economic impact of SSVS activities. This is not in the 2004 budget but could be budgeted for 2005.
3. SSVS Interlocal Agreement Update – Craig Ward	X Informational UpdateRecommended for:ApprovalApproval with modificationsDenialReferred to: Craig indicated that a request to extend the ILA until terminated will be taken to the City Council on March 23 rd , as recommended by the Committee.
4. Audit Update – Soraya Lowry	X Informational UpdateRecommended for:ApprovalApproval with modificationsDenialReferred to: Soraya reported that as part of its annual visit, the State auditor asked the City's Finance Department for copies of specific invoices paid to the IndexGroup for marketing materials, the City of Tukwila for SSVS, and the Highline School District for the Academy of Travel and Tourism. The auditor subsequently asked staff to provide the

		rationale for covering IndexGroup expenses from
		the Hotel-Motel Fund rather than treating this as a
		general economic development expense, which
		would be paid out of the General Fund.
		Staff informed the auditor that these expenditures were recommended by the Hotel-Motel Committee as a necessary step to protecting tourism in SeaTac since business travel is dominant in the City and is dependent on a thriving business base. The auditor tentatively indicated that this was a legitimate basis for expending the funds. City staff does not know whether the auditor is finished with the Hotel-Motel Fund and will notify
		the Committee of any additional inquiries.
į		the Committee of any daditional inquiries.
	5. Committee Vacancy Update	X Informational Update
]	– Soraya Lowry	Recommended for:
		Approval
		Approval with modifications
		Denial
		Referred to:
		Eric Walters, Hilton Hotel General Manager, accepted the Committee's invitation to fill the vacancy created by Larry Vitagliano's resignation. He was warmly welcomed by the Committee.
	6. Next Meeting	April 14th joint meeting with STEP 10a.m. Regular
		Hotel-Motel agenda items at 11a.m.